



February 12, 2024

## MEMORANDUM FOR RETIREES

Minutes of the February 2024 Bi-monthly membership meeting of the Misawa Military Retirees' Association (MMRA)

1. The meeting was held on Tuesday, February 6<sup>th</sup> at 1700 In the Gray Room of the Consolidated Open Mess. Joe Roginski read the minutes of the December 2023 meeting which were approved and accepted.
2. Presiding officers: President-Paul Sayles, Vice-President-Gary Grishaver, Treasurer-Dave Barton, Secretary-Joseph Roginski and 11 general members were in attendance.
3. Purpose: Bi-monthly general membership meeting to inform the membership of matters pertaining to the operations of the Association, and to canvass membership on matters of concern in operation of the Association, and any issues pertaining to living in Japan, living and working in and around Misawa Air Base.
4. Members Present: (See #2 above)
5. Special Guests: There were no special guests this meeting.
6. OLD Business:
  - a. Rewrite of the Constitution - Paul Sayles reported that the rewrite of the constitution is continuing and it should be ready to present to the membership for approval or commentary by March 15<sup>th</sup>, presented for final review and approval at the April meeting and then submitted to the private organizations office for acceptance. Paul said that Gary Grishaver is in charge of the rewrite, and he expects to get it out to the membership by the 15<sup>th</sup> of March. The rewrite will be sent to all memberships for review by the 15<sup>th</sup>. Gary Grishaver added that the old constitution is in effect until the rewrite is approved and accepted. (Open)
7. New Business:
  - a. Paul Sayles reported that he has a list of closure dates for the primary care offered at the base hospital. They are: 2/19 President's Day, 3/19-21 Base exercise, 3/1 closed 1300-1630 for in-hospital event, 3/25 Training Day. He reminded everyone that the UCC is open 24/7. (Closed)
  - b. Paul Sayles reported on the death of a member, Don Ohman. He reminded all the members of the necessity of a will and instructions. Some intestate deaths can take years to resolve resulting in a lot of work and problems for everyone involved. Also putting a beneficiary on your bank accounts is a very important responsibility. Bill remarked that putting a joint owner on the bank account, the beneficiary must have an SSN or ITIN, but beneficiaries can be anyone. Paul reminded all that the RAO office has a secure file to keep sealed wills and instructions. Bill Tuttle said that he will re-issue the information package on wills and instructions for survivors. (Closed)
  - c. Gary Grishaver reported that Don Ohman had a huge collection of DVD movies and proposed doing a fundraiser by selling them and giving the funds to Don's son. Paul Sayles remarked that if it is a formal fundraiser, it must be approved, with appropriate documentation and liability insurance. Then Gary suggested doing an unofficial fund raiser in the office by inviting members to come to the office, select movies and leave a donation for Don's son. While no motion was passed on this suggestion, members generally agreed this was a good idea, and it would be considered an internal fund-raiser. (Open)
  - d. Joe Roginski asked when the date for the next Retiree Appreciation Day will be set. Dave Barton that it is too soon because of conflict with other major events at that time. (Open)

- e. Bill Tuttle reported that the Professional Development Center is offering a Tax Education and Preparation class opening on February 22<sup>nd</sup> and that he had signed up for the class, and that there were 24 seats available at the time he signed up. (Open)
  - f. Bill Tuttle reported that at one time we had discussed getting a blood pressure machine for the office and that he had one available. The discussion wandered into getting blood pressure checks at the hospital and getting blood pressure machines calibrated. A member mentioned that getting blood pressure checks at the hospital require screening a screening system and follow-ups. Dave Barton asked Bill if he wanted to donate a machine and Bill decline but just wanted to bring up the topic. Dave Barton said he has a few spares and would bring one to the office. (Closed)
8. Financial Report – Dave Barton read the financial report. From last meeting in December: Beginning balance of \$7,462.60. MMRA dues income \$60.00, Donation to widows fund of \$355.00. Dividends \$0.12. Our total income was \$415.12. **Expenses:** the club bill for December was \$166.50, for total expenses of \$166.50. Widow’s Fund balance stands at \$6,440.73, General Fund at \$1,270.49 for ending balance of \$7,711.22. A motion was made and passed to accept the report. (Closed)
9. A motion to adjourn passed and the meeting closed at 1745. The next bi-monthly meeting will be held at 1700 on April 2<sup>nd</sup>, 2024 in the Club Tohoku Gray Room.

PAUL SAYLES

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President Name

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President Signature

JOSEPH ROGINSKI

\_\_\_\_\_  
Secretary Name

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Secretary Signature